

RETURN/EXCHANGE REQUEST FORM

Step 1: Please Complete the Form Below

ORDER NUMBER _____

Bill to:

Name _____

Address _____

Email _____

Telephone Daytime _____ Evening _____

Ship to:

Name _____

Address _____

Email _____

Telephone Daytime _____ Evening _____



THE
passionate
COLLECTOR[®]
Jewelry & Accessories too good to resist![®]

215 1/2 Marine Avenue • Balboa Island, CA 92662

phone: 949.673.0440 • fax: 949.644.2687 • thepassionatecollector.com

Step 2: How Can We Help?

- Exchange item (fill out below)
- Refund—credit my card (applicable only if you are the original purchaser)
- I am returning a gift (check one below)
 - Exchange for other item(s) listed below
 - Credit—send me a certificate for the amount of the gift

Reason for Return

1. Not my style
2. Disappointed in quality
3. Doesn't fit
4. Not as pictured
5. Changed mind
6. Other _____

Step 3: Returning Info (please list the items you are returning to the The Passionate Collector)

	Item #	Qty.	Description	Reason for Return (#1-6)	Price
1st Item					
2nd Item					
3rd Item					

Step 4: Exchange Info (if your desired item is no longer in stock, we will ship your next available choice)

	Item #	Qty.	Description	Size (if applicable)	Price	Total
1st Choice						
2nd Choice						
3rd Choice						

Step 5: Method of Payment (all prices are US Dollars)

Charge to my: Mastercard Visa

Credit Card Number _____ Expiration Date _____

Signature _____

All credit card refunds will be issued to the card used for the original purchase. If the price of the merchandise you are requesting exceeds the original price, your credit card will be charged for the balance due.

Questions/Concerns

Please email us at info@thepassionatecollector.com or call us at 949-673-0440 Monday thru Friday between 10am and 5pm Pacific Time.